

Calhoun County Groundwater Conservation District
Meeting Minutes for May 14, 2025

THE STATE OF TEXAS

CALHOUN COUNTY

The Board of Directors of the Calhoun County Groundwater Conservation District convened a meeting at 312 W. Live Oak, Port Lavaca TX 77979, Calhoun County, Texas on May 14, 2025, at 5:30 PM.

Item 1 - Convene Meeting

Mr. Andruss explained staff completed the necessary public notification requirements for the meeting.

Mr. May called the meeting to order and call the roll of representatives:

Precinct 1: Mr. Steven Dierschke, Director: Present.

Precinct 2: Mr. Wesley (Clay) Brett, Vice-President: Present.

Precinct 3: Mr. Galen Johnson, Secretary: Present.

Precinct 4: Mr. Michael (Mike) Hahn, Treasurer: Present.

At Large: Mr. Harold (Danny) May, President: Present.

General Manager: Tim Andruss: Present.

General Counsel: Jim Allison: Absent.

Item 2 - Receive Public Comment

No public comment was given.

Item 3 - Groundwater Management (Permitting)

Topic 3.1 - Report

Mr. Andruss provided the following information:

Regarding Well Registration Processing for FY2025.

As of April 23, 2025, staff had received 4 well registration applications (ARWs) since October 1, 2024.

As of April 23, 2025, staff had received 21 Notices of Intent to Drill a Well (NIDWs) since October 1, 2024.

Regarding Production Permit Renewal Processing for FY2025.

As of April 23, 2025, staff had received 0 production permit renewal requests (ARPs) since October 1, 2024.

Regarding Permit Processing for FY2025.

As of April 23, 2025, staff had initiated 1 permitting request case (PRCs) since October 1, 2024.

As of April 23, 2025, staff had 13 permitting request cases pending.

See:

1. PRC 20191126 01 ADW 20191126 01/03/AOW 20191126 02/04 LaSalle WCID # 1A - Pending
2. PRC-20201228-01 - ADW-20201218-01/AOW-20201218-02 - Justin B. Boyd - Pending
3. PRC 20200310 02 ADW 20200207 01/03/05/07/AOW 20200207 02/04/06/08 - Alan Roberts, Roberts Ranch and Investments- Pending
4. PRC-20200401-01 - ADW-20200401-01/03/05/07/AOW-20200401-02/04/06/08 Trull Service Pending
5. PRC 20200710 01 ADW 20200707 01/03/05/ AOW 2020070702/04/06 Monterrey Cove, LLC - Pending
6. PRC-20210416-02 - ADW-20210412-02/04-AOW-20210412-03/05- ARW-20210416 01 03 Son Thanh Nguyen/Brandon Nam Van Nguyen Pending
7. PRC 20210617 02 ADW 20210518 01/AOW 20210518 01 R2 Investments, LLC - Pending
8. PRC-20210701-01 - ADW-20210526-01/AOW-20210526-02 - Mark Dietzel/Big Bear Shrimp and Seafood Pending
9. PRC 20210713 01 ADW 20210713 01/AOW 20210713 02 Antonio Santos Pending
10. PRC-20220317-02 - ADW-20220308-01/AOW-20220314-01 - D and T River Properties LLC Pending
11. PRC 20230921 02 ANHUPPW 20230616 01 Justin Boyd Pending/Uncontested
12. PRC-20240814-01 - ANHUPPW -20240814-01 - RANCHO TRES EFES LTD CO - Pending/Uncontested
13. PRC 20250318 01 ANHUPPW 20250220 01 Burkhardt Bros, LLC Pending

As of April 23, 2025, staff had 45 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 5,677 acre feet.

Regarding Groundwater Production Report Processing for CY2024.

As of April 23, 2025, staff had processed 79 groundwater production reports for the preceding calendar year since October 1, 2024.

As of April 23, 2025, staff had recorded groundwater production reports for 79 water wells reporting 8,773 acre feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural

domestic, livestock, mining, and rig supply exempt uses in Calhoun County in Year 2020 was 206 acre-feet. See: TWDB - Projected Exempt Groundwater Use Estimates.).

Regarding Manage Investigations related to Permitting Violations for FY2025.

As of April 23, 2025, staff had initiated 4 investigations related to groundwater management (i.e., permitting) since October 1, 2024.

As of April 23, 2025, staff had 4 active investigations related to groundwater management (i.e., permitting).

See:

1. INV- 20250210-01 - Potential Violation of Failure to Report Groundwater Production - Rice Irrigation - Active
2. INV 20250305 01 Unpermitted Non Exempt Use Active
3. INV 20250403 02 Failure to Notify of Intent to Plug a Well Active
4. INV- 20250423-01 - Failure to Satisfy Rules of the District - Production Reporting for CY2024 - Active

Regarding Manage Enforcement Cases related to Permitting Violations for FY2025.

As of April 23, 2025, the Board had initiated 0 enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2024.

As of April 23, 2025, staff had 0 unresolved enforcement cases related to groundwater management (i.e., permitting).

Topic 3.2 - Investigation of Failures to Report Groundwater Production for CY2024

Mr. Andruss explained on December 23, 2024, staff reviewed and updated well registration data associated for the first courtesy notice regarding groundwater production reporting.

On January 2, 2025, staff mailed out first courtesy notices.

On March 5, 2025, staff produced courtesy notices for groundwater production reporting for wells for which groundwater production reporting is required and groundwater production reports for CY2024 had not been received by the district.

On March 13, 2025, staff mailed out second courtesy notice for production reports for CY2024 that had not been received by the district.

On April 23, 2024, the compliance specialist initiated investigation INV- 20250423-01 Failure to Satisfy Rules of the District Production Reporting for CY2024 Active

As of April 23, 2025, the District has identified 5 wells under investigation INV 20250423-01 for which RULE 4.2: REPORTING REQUIREMENT RELATED TO NON EXEMPTUSE WELLS has potentially been violated by the well owner by failing to report the volume of groundwater produced from the non exempt use well for the previous calendar year (January 1 to December 31) during January of the current calendar year.

On April 23, 2025, the compliance specialist identified the owner for each of the subject wells of investigation INV- 20250423-01. For each well, the compliance specialist classified the potential violators into the following groups based the provisions of RULE 11.10: PENALTIES of the Rules of the District:

- Group 1: Persons with one violation and no previous violations (1 potential violators);
- Group 2: Persons with multiple violations and no previous violations (0 potential violators); and
- Group 3: Persons with a previous violation of the related rule in the previous 5 year period (3 potential violators).

On or before, April 30, 2025, staff will, via certified mail, send the district's first notice of violation to owners of the subject wells.

For potential violators in Group 1, the notice of violation will inform the owner that 1) staff believes RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE was violated for calendar year 2024, 2) staff will present a list of outstanding potential violations to the Board of Directors during the Board of Director Meeting in July 2025 with a recommendation to set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District.

For potential violators in Group 3, the notice of violation will inform the owner that 1) staff believes RULE 4.2: REPORTING REQUIREMENT RELATED TO NON EXEMPT USE was violated for calendar year 2024, 2) staff will present a list of outstanding potential violations to the Board of Directors during the Board of Director Meeting in July 2025 with a recommendation to set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District.

Board Action: None.

Topic 3.3 - Port O'Connor Improvement District

Mr. Andruss explained on March 26, 2025, MR. Seeger notified the District of POID's initiation of groundwater production from the new well field. Staff anticipates POID's first reporting submittal to be submitted to the district on or before April 30, 2025.

Board Action: None.

Topic 3.4 - Brackish Groundwater Assessment

Mr. Andruss explained on January 27, 2025, the board instructed the general manager to obtain a proposal from Intera for the characterization of brackish groundwater resources in Jackson County from Dr. Young of Intera in an amount not to exceed \$20,000.

On February 11, 2025, staff request the development of a project proposal from Dr. Young of Intera for the characterization of brackish groundwater resources in Jackson

County.

On April 16, 2024, Dr. Young of Intera submitted the *Proposal to Characterize and Investigate Options to Manage Brackish Resources in Jackson, Calhoun, and Refugio Counties* with a combined cost of \$60,000, \$20,000 per district, and an estimated completion period of 5 months.

VCGCD - INTERA_Brackish_proposal_3 counties - TGCD, RGCD, CCGCD.pdf

Board Action: Mr. Johnson moved to authorize the general manager to 1) accept the proposal submitted by Intera related to characterizing the brackish groundwater, 2) provide notice to Intera to begin the project, and 3) share the costs of the project in an amount not to exceed \$20,000, contingent upon similar cooperation approval by Texana GCD and Refugio GCD. Mr. Brett seconded the motion. The motion passed unanimously.

Item 4 - Groundwater Protection

Topic 4.1 - Report

Mr. Andruss provided the following information:

Regarding Well Inspections for FY2025.

As of April 23, 2025, staff had recorded 2 well inspection forms (WIFs) since October 1, 2024.

Regarding Manage Investigations related to Groundwater Protection for FY2025.

As of April 23, 2025, staff had initiated 1 investigation related to Groundwater Protection since October 1, 2024.

As of April 23, 2025, staff had 1 active investigation related to Groundwater Protection.

- a. INV-20250331.1302 - Potential Contamination of Groundwater at Olivia - Open

Regarding Manage Enforcement Cases related to Groundwater Protection for FY2025.

As of April 23, 2025, the Board had initiated 0 enforcement case violations related to Groundwater Protection since October 1, 2024.

As of April 23, 2025, staff had 0 unresolved enforcement case violations related to Groundwater Protection.

Topic 4.2 - Potential Contamination of Groundwater at Olivia

Mr. Andruss explained on January 16, 2025, in response to concerns raised by Mr. Dillon Konvicka that the water quality of the groundwater produced by his well (GW 00094) had dramatically diminished, staff visited Mr. Konvicka's property inspected well GW-00094, measured water quality field parameters of the well GW-00094. Total Dissolved Solids (TDS) measured from well GW 00094 were approximately 4,299 mg/L.

On February 14, 2025, staff collected a water sample from well GW 00094 for lab processing. The lab results (see: Water Quality Lab Report - WQLR-20250214.1025)

indicate the TDS of the sample was 5,180 mg/L.

Staff contacted well owners in the vicinity of well GW-00094 seeking authorization to collect field measurements and water samples for the purpose of attempting to identify the spatial scope of the apparent water quality degradation. Field measurements and samples were collected from two wells (GW 00095 and GW 00096). The lab results indicate the water quality of wells GW-00095 and GW-00096 is excellent with TDS values between 630 to 663 mg/L, respectively.

While gathering information regarding water quality at wells in Olivia, staff have attempted to investigate the circumstances regarding a well that was recently drilled as a replacement well of a grandfathered well. Apparently, the replacement well was drilled because the groundwater produced from the original well had become salty due to a broken well casing allowing salty water to enter the well. As a result of this investigation of circumstances, staff have initiated two permitting investigations: INV-20250305-01 - Unpermitted Non-Exempt Use - Active and INV-20250403-02 - Failure to Notify of Intent to Plug a Well - Active.

On April 9, 2025, staff collected water quality field measurements from GW 00094 (Konvicka's well). Total Dissolved Solids measurement ranged between 2,577 mg/L, initially, and stabilized around 1,852 mg/L. While significantly fresher than the measurement of 4,299 mg/L collected on January 16, 2025.

At present, given the facts established by the District thus far, management suspects well GW 00094 (Konvicka's well) is producing groundwater that is a mix of saltwater and fresh groundwater which is mixing due to either 1) a casing break allowing saltwater from an upper zone to enter the casing or 2) saltwater moving from an upper zone to the deeper fresher zone through the annular space between the casing and wellbore (i.e., commingling of undesirable water with desirable water). Finally, Mr. Konvicka has asked me to relay his concerns to the Board as well as his willingness to cooperate and take action to address the matter if thoroughly investigated. In particular, Mr. Konvicka has grown concerned with issues around tracking existing wells, reporting of well plugging, water quality monitoring efforts, and possibility of degrading water quality in deep fresh zones due to failing water wells. Mr. Konvicka was invited to the meeting but indicated he may not be able to attend.

There are several next steps that could be undertaken by the District to more thoroughly investigate the potential water quality issue in Olivia: 1) complete screen-isolated water quality testing and video inspection of casing of well GW-00094, 2) expand the investigation of water quality on all properties in the vicinity of Olivia, 3) prioritize incentivization of well registration and water quality sampling in the vicinity of Olivia, and 4) undertake the drafting of rules to support the designation of a

Special Groundwater Management Zone, as provided for in Section 36.116(d) of the Texas Water Code, for the vicinity of Olivia.

Board Action: None.

Item 5 - Groundwater Monitoring

Topic 5.1 - Report

Mr. Andruss provided the following information:

Regarding Monitor Drought Conditions for FY2025.

As of April 23, 2025, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/calhoun>) indicates that 100% of Calhoun County was experiencing abnormally dry or drought conditions. As of April 23, 2025, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that entire area of Calhoun County is experiencing abnormally dry or drought conditions.

Regarding Synoptic Aquifer Monitoring for FY2025.

As of April 23, 2025, staff had collected 5 water level measurements since October 1, 2024.

Regarding Advanced Water Level Monitoring for FY2025.

Regarding Baseline Water Quality Aquifer Monitoring for FY2025.

Regarding Ad Hoc Baseline Water Quality Sampling for FY2025.

As of April 23, 2025, staff had collected 3 water quality field measurements since October 1, 2024.

As of April 23, 2025, staff had collected 3 water quality samples since October 1, 2024.

As of April 23, 2025, staff had received 2 water quality lab report since October 1, 2024.

Regarding Annual Water Level Assessment for FY2025.

Regarding Annual Water Quality Assessment for FY2025.

Regarding Monitoring Network Assessment and Improvement Project for FY2025.

On April 15, 2025, Mr. Immenhauser, Aquifer Monitoring Technician, attended the meeting of the Calhoun County Soil and Water Conservation District to notify the SWCD of the District's incentives related to aquifer monitoring (See: https://www.calhouncountygcd.org/incentivization_of_monitoring_program.) and seek assistance in recruiting additional participants for the District's aquifer monitoring program.

Item 6 - Groundwater Conservation

Topic 6.1 - Report

Mr. Andruss provided the following information:

Regarding Promote Conservation for FY2025.

On March 19, 2025, staff submitted an application to the Texas Water Development Board for the Fiscal Year 2025 Agriculture Water Conservation Grants Program on behalf of the Victoria County Groundwater Conservation District, the Calhoun County Groundwater Conservation District, the Refugio Groundwater Conservation District, and the Texana Groundwater Conservation District. The application seeks a total of \$179,200 as a grant from TWDB under this application. The cooperating districts will contribute \$60,912 to the project if the requested funding is granted by the Texas Water Development Board and accepted by the cooperating districts.

VCGCD - FY2025 Agricultural Water Conservation Grants Application and Attachments.pdf

Regarding Conservation Education and Teacher Professional Development for FY2025.

Item 7 - Groundwater Resource Planning

Topic 7.1 - Report

Mr. Andruss provided the following information:

Regarding Regional Water Planning Participation for FY2025.

The South Central Texas Regional Water Planning Group (Region L) met on February 20, 2025. The next meeting of the group is scheduled to meet on May 21, 2025. See: <https://www.regionltexas.org/>.

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2025.

The representatives of Groundwater Management Area 15 met on April 10, 2025, at the Ag Extension Offices in Wharton, Texas. Mr. Andruss attended the meeting to participate in 4th Cycle of the Joint Planning as required under Chapter 36 of the Texas Water Code. The next meeting is scheduled for July 10, 2025, in Victoria, Texas. See: https://www.vcgcd.org/groundwater-management-area_15.

Topic 7.2 - Joint Planning and Desired Future Conditions

Mr. Andruss explained the mission of the Calhoun County Groundwater Conservation District is to develop sound water conservation and management strategies designed to conserve, preserve, protect, and prevent waste of groundwater resources for long term sustainability within Calhoun County for the benefit of the landowners, citizens, economy, and environment of Calhoun County.

The management plan of the district states:

"For the purpose of managing the use of groundwater within Calhoun County, the district may define sustainable use as the use of an amount of groundwater

in Calhoun County as a whole or any management zone established by the district that does not exceed any of the following conditions:

1. the long-term average historical groundwater production from aquifers in Calhoun County established by the district prior to the establishment of the desired future condition of aquifers in a groundwater management area in which the district is located; or
2. the desired future conditions of aquifers in Calhoun County established by a groundwater management area in which the district is located; or
3. The amount of modeled available groundwater resulting from the establishment of a desired future aquifer condition by the district or a groundwater management area in which the district is located; or
4. the estimated long term average historical amount of annual recharge of the aquifer or aquifer subdivision in which the use occurs as recognized by the district ; or
5. any other criteria established by the district as being a threshold of use beyond which further use of the aquifer or aquifer subdivision may result in a specified undesirable or injurious condition."

The desired future condition (DFC) for GMA 15 is expressed as a condition to not exceed an average drawdown of 13 feet in the Gulf Coast Aquifer within GMA 15 at the end of year 2080. The DFC for Calhoun County is expressed as a condition to not exceed an average drawdown of 5 feet in the Gulf Coast Aquifer within GMA 15 at the end of year 2080.

The modeled available groundwater (MAG) of the Gulf Coast Aquifer within the Calhoun County is estimated to be 7,611 acre feet per year. This MAG value was developed using the Central Gulf Coast Groundwater Availability Model recalibrated by TWDB in 2004 (CGC-GAM).

As of April 23, 2025, staff had 55 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 8,146 acre feet.

As of April 23, 2025, staff had recorded groundwater production reports for 79 water wells reporting 8,773 acre-feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Calhoun County in Year 2020 was 206 acre feet.)

Based on Intera's report and presentation on the analysis of CY2023 water levels using the geostatistical approach for Jackson County, Victoria County, Calhoun County, and Refugio County, water levels in Calhoun County in the calendar year 2023 for the Chicot and the Evangeline Aquifers, combined, have declined 1.3 feet since the calendar year 2000. The water levels in the Chicot Aquifer, alone, have

recovered 1.3 feet in Calhoun County and the water levels in the Evangeline Aquifer, alone, have declined 12.7 feet since the calendar year 2000. The 5-year rolling average water level change for Calhoun County (CY2019 - CY2023) is 2.5 feet recovery since year 2000.

CCGCD Intera Report re 2023 Water Levels 20241218 Table 2.png

Table 2 Average annual water level (ft, msl) and change in the average annual water level for Calhoun County for the Chicot Aquifer, the Evangeline Aquifer and the Chicot & Evangeline aquifers

Aquifer	Water Level/ Change	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Chicot	avg. WL (ft)	-7.0	-5.9	-4.9	-0.3	-1.8	1.9	-4.5	-1.0	0.8	-2.6	-2.6	-1.2	-7.6	-5.1	-6.8	-7.7	-7.8	-2.6	-4.2	-2.9	-2.6	-5.0	-1.8	-5.7
	change (ft)*	0.0	1.1	2.1	6.7	5.2	8.9	2.5	6.1	7.8	4.4	4.4	5.8	-0.6	2.0	0.2	-0.6	-0.8	4.4	2.8	4.1	4.5	2.0	5.2	1.3
Evangeline	avg. WL (ft)	17.7	11.3	8.1	25.2	13.7	13.3	21.8	28.0	15.1	16.5	18.1	14.6	18.7	10.3	1.2	3.6	3.6	11.6	-8.0	15.2	16.4	9.9	6.6	5.0
	change (ft)*	0.0	-6.4	-9.6	7.5	-4.0	-4.4	4.1	10.3	-2.6	-1.2	0.4	-3.1	1.0	-7.4	-16.5	-14.2	-14.1	6.1	-25.8	-2.5	-1.3	-7.8	-11.1	-12.7
Chicot & Evangeline	avg. WL (ft)	-3.2	-3.7	-3.5	3.7	0.2	3.3	-0.2	3.7	3.1	0.2	0.4	1.0	-3.1	-2.8	-5.7	-6.1	-6.2	-0.4	-5.7	-0.1	0.5	-3.1	-1.3	-4.5
	change (ft)*	0.0	-0.5	-0.3	7.0	3.4	6.6	3.1	6.9	6.3	3.4	3.6	4.2	0.1	0.4	-2.5	-2.8	-3.0	2.8	-2.5	3.1	3.7	0.1	1.9	-1.3

* change is measured relative to the year 2000; avg WL is measured relative to mean sea level

The representatives of Groundwater Management Area 15 have been asked to provided preliminary DFC statements for the portion of their territory within GMA 15, pumping scenarios for modeling groundwater production impacts at year 2080, and a set of water wells to be used in the assessment of socio-economic impacts. In light of water level change data, recent groundwater production data, and recent and potential changes in the regulatory framework associated with brackish groundwater, the Board might consider submitting two preliminary DFC statements and related pumping scenarios for consideration. Several scenarios are offered for consideration:

Scenario 1: DFC Maintenance preliminary Desired Future Condition for Calhoun County expressed as a condition to not exceed an average drawdown of 5 feet in the Gulf Coast Aquifer at the end of year 2080 with the previous pumping distribution used to develop the DFC for Calhoun County.

Scenario 2: DFC Maintenance and Deep Saline Production Desired Future Condition for Calhoun County expressed as a condition to not exceed an average drawdown of 5 feet in the Chicot and Evangeline Aquifers, combined at the end of year 2080 with the previous pumping distribution used to develop the DFC for Calhoun County and as a condition to not exceed an average drawdown of 20 feet in the Burkeville and Jasper Aquifers, combined at the end of year 2080 with the previous pumping distribution used to develop the DFC for Calhoun County increased to 40,000 acre feet per year in Jackson County.

Board Action: None.

Topic 7.3 - Evaluation of CSGC-GAM for District Uses

Mr. Andruss explained although the representatives of GMA 15 have decided, in coordination with TWDB staff, to use the Central Gulf Coast Groundwater Availability Model recalibrated by TWDB in 2004 (CGC-GAM) for evaluation desired future conditions during the current joint planning cycle instead of the draft Groundwater Availability Model for the Central and Southern Portions of Gulf Coast Aquifer System in Texas recalibrated in 2025 (draft CSGC-GAM), TWDB has indicated its intent is to use the draft CSGC-GAM for development of Modeled Available Groundwater (MAG) values. The MAG values are used by regional water planning groups for evaluation water management strategies and by GCDs to evaluate permitting requests.

On April 10, 2025, the representatives of GMA 15 authorized Intera, as the technical consultant to the GMA, to evaluate the utility of the draft CSGC-GAM for joint planning purposes such as regional groundwater modeling, demonstration on DFC feasibility, and evaluating socio economic impacts of a proposed DFC.

The GMA 15 evaluation will not assess the utility of the draft CSGC-GAM for GCD purposes such as developing district-level DFCs, evaluating aquifer impacts associated with production permit requests, assessing and predicting subsidence, assessing and predicting saltwater intrusion, or assessing and predicting the consequences of incentivizing deep saline groundwater production.

On April 21, 2025, Dr. Young of Intera submitted a proposal at management's request for the evaluation of the draft CSGC GAM for district purposes for Refugio, Victoria, Calhoun, and Jackson Counties. The budget for the project is \$50,000, \$12,500 per district.

VCGCD - Intera Proposal for CSGC-GAM Evaluation VC CC RC JC - 20250421.pdf

Board Action: Mr. Johnson moved to 1) accept and approve the project to evaluate the draft CSGC GAM for district purposes for Refugio, Victoria, Calhoun, and Jackson Counties, and 2) authorize the general manager to pay associated invoices from VCGCD in an amount not to exceed \$12,500, contingent upon VCGCD, RGCD, and TGCD approving the project and agreeing to cost share equally. Mr. Brett seconded the motion. The motion passed unanimously.

Item 8 - Groundwater Policy

Topic 8.1 - Report

Mr. Andruss provided the following information:

Regarding Management Plan Revisions for FY2025.

Regarding Rule Amendments for FY2025.

Regarding Legislative Support and Lobbying for FY2025.

On February 18, 2025, staff forwarded the resolution adopted by the Board on January 27, 2025, regarding compensation for directors to Senator Kolkhorst and Representative Lozano.

Item 9 - Administration and Management

Topic 9.1 - Report

Mr. Andruss provided the following information:

Regarding Election Coordination for CY2025.

Regarding Financial Audit for FY2024.

Regarding Investment Management for FY2025.

Regarding Financial Record Processing and Reporting for FY2025.

Regarding Budget Development for FY2026.

Regarding Asset Tracking for FY2025.

Regarding Public Funds Training for FY2025.

Regarding Website Improvements for FY2025.

Regarding Public Notice and Meeting Coordination for FY2025.

The meeting scheduled and posted for April 28, 2025 was cancelled due to a lack of a quorum of the Board of Directors attending the meeting.

The next meetings of the Board is scheduled for July 28, 2025, and August 25, 2025, with each meeting to convene at 5:30 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Regarding Performance Audit for FY2024.

Regarding Project Management for FY2025.

Regarding Administrative Policy Review for FY2025.

Regarding Transparency Reporting for FY2025

Regarding Cybersecurity Training for FY2025

Regarding Consultant Review for FY2025.

Regarding Open Government Training for FY2025.

Regarding District Liability Insurance Review and Renewal for FY2025.

Regarding Digital Record Archiving for FY2025.

Regarding Physical Record Archiving for FY2025.

Topic 9.2 - Minutes of Previous Meeting

Mr. Andruss explained the minutes for January 27, 2025, were drafted by the administrative coordinator, reviewed by the general manager, and available to the directors for review prior to the meeting. The minutes appear to accurately reflect the actions taken by the board and the contest in which those actions were taken.

CCGCD Meeting Minutes 20250127 Final.pdf

Board Action: Mr. Dierschke moved to accept and approve the meeting minutes for January 27, 2025, as drafted. Mr. Johnson seconded the motion. The motion passed unanimously.

Topic 9.3 - Investments of the District

Mr. Andruss explained the investment reports for December 2024, January 2025, and February 2025, have been drafted by the administrative coordinator, reviewed and executed by the investment officer/general manager, and available to the directors for review prior to the meeting.

See: Investment Report IR 20241231 01 FY2025M03 December 2024.

CCGCD - Investment Report - IR-20241231-01 - FY25M03 - December 2024.pdf

See: Investment Report - IR-20250131-01 - FY2025M04 - January 2025.

CCGCD Investment Report IR 20250131 01 FY25M04 January 2025.pdf

See: Investment Report IR 20250228 01 FY2025M05 February 2025.

CCGCD - Investment Report - IR-20250228-01 - FY25M05 - February 2025.pdf

The balance of all funds of the district as of February 28, 2025, is \$2,352,673.27.

On March 3, 2025, staff completed a \$100.00 confirmation deposit into TexPool to ensure the configuration of the District's TexPool account was functioning properly.

As of March 31, 2025, the balance of account 3520 was \$2,041,253.88. held in its money market account earning 3.20% interest.

As of April 24, 2025, the average daily net yield for TexPool was 4.3345%.

Board Action: Mr. Brett moved to accept the investment reports for December 2024, January 2025 and February 2025. Mr. Dierschke seconded the motion. The motion passed unanimously.

Mr. Brett moved to authorize the general manager to transfer \$1,500,000.00 from account 3520 to the District's TexPool account. Mr. Johnson seconded the motion. The motion passed unanimously.

Topic 9.4 - Financial Transaction Report

Mr. Andruss explained since January 1, 2025, as of April 23, 2025, there have been 15 accounts payable and 8 accounts receivable transactions recorded.

Topic 9.5 - Internal Financial Reports of the District

Mr. Andruss explained the internal control review reports and internal financial reports for December 2024, January 2025, and February 2025 have been compiled by the administrative coordinator and available to the directors for review prior to the meeting.

CCGCD - Internal Control Review Reports - ICRR-20241231-01 - December 2024.pdf

CCGCD - Internal Financial Report - December 2024.pdf

CCGCD Internal Control Review Report ICRR 20250131 01 January 2025.pdf

CCGCD Internal Financial Report January 2025.pdf

CCGCD - Internal Control Review Report - ICRR-20250228-01 - February 2025.pdf

CCGCD - Internal Financial Report - February 2025.pdf

Board Action: Mr. Dierschke moved to accept the internal control review and internal financial reports for December 2024, January 2025, and February 2025. Mr. Brett seconded the motion. The motion passed unanimously.

Topic 9.6 - Unpaid Invoices and Bills

Mr. Andruss explained the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Board Action: Mr. Brett moved to authorize the general manager to pay the following items:

1. ACCTP-20250415-03 - \$30,277.20 - VCGCD - 3rd Qtr FY2026 Agreement - 1st Qtr 2025 Reimburse

Mr. Johnson seconded the motion. The motion passed unanimously.

Topic 9.7 - Financial Audit for FYE20240930

Mr. Andruss explained on October 28, 2024, the board authorized Goldman, Hunt and Notz to complete a financial audit of the district for the fiscal year ending September 30, 2024.

On April 23, 2025, Mr. Cox with Goldman, Hunt and Notz, LLP informed staff of their intention to present the financial audit report for the fiscal year ending September 30, 2024.

Mr. Goldman was present and gave his report.

Board Action: Mr. Hahn moved to accept the audit report as presented. Mr. Johnson seconded the motion. The motion passed unanimously.

Topic 9.8 - Performance Audit for FY2024

Mr. Andruss explained on April 28, 2025, the annual report for the fiscal year ending September 30, 2024 was drafted. Based on the review of each management plan goal and associated performance standards, the district fully or partially achieved the objectives established within the management plan of the district during the fiscal year ending September 30, 2024. The district partially completed the following objectives: Objective 1 of Management Plan Goal 4 - Addressing Natural Resource Issues and Object 1 of Management Plan Goal 7 - Addressing the Desired Future Conditions.

CCGCD Annual Report for FY2024 Draft.pdf

Board Action: Mr. Hahn moved to accept and approve the Annual Report for FY2024, as drafted. Mr. Johnson seconded the motion. The motion passed unanimously.

Topic 9.9 - Training Records

Mr. Andruss explained on April 8, 2025, Director Boone of TGCD inquired about training records for the directors of TGCD. In response to the inquiry, staff have investigated training records for TGCD and the District.

The following is an audit of required documentation for directors:

Precinct 1: Mr. Steven Dierschke

Statement of Officer Not Found in Digital Archives

Oath of Office - Not Found in Digital Archives

Precinct 2: Mr. Wesley (Clay) Brett

Statement of Officer - Not Found in Digital Archives

Oath of Office - Not Found

Precinct 3: Mr. Galen Johnson

Statement of Officer - Not Found in Digital Archives

Oath of Office - Galen Johnson.pdf

Precinct 4: Mr. Michael (Mike) Hahn

Statement of Officer - Not Found in Digital Archives

Oath of Office - Michael Hahn.pdf

At Large: Mr. Harold (Danny) May

Statement of Officer - Not Found in Digital Archives

Oath of Office - Harold May.pdf

The directors of the district are required to complete training related to open meetings offered by the Office of the Attorney General:

Open Meetings Act Training

Per the website of the Attorney General of Texas

(https://www.texasattorneygeneral.gov/open_government/governmental_bodies/pia-and-oma-training-resources/open-meetings-act-training):

"Members of a governmental body subject to the Open Meetings Act (OMA) are required to participate in education training sessions pursuant to section 551.005 of the Texas Government Code. The training requirement applies to all elected or appointed officials who participate in meetings subject to the OMA. However, it does not apply to public officials who do not conduct business in meetings subject to the OMA. For example, law enforcement officials, auditors, or county clerks are not required to complete training under the OMA.

The law requires that members subject to the OMA complete training within 90 days of taking the oath of office or otherwise assuming the responsibilities of office."

The website of the Attorney General of Texas provides a video for the training. Upon completion of the training course video, a certificate of course completion is displayed for the trainee. Staff will upload any training certificates related to the Open Meetings Act into the records of the district upon receipt.

The attached file is an example of the certificate generated by the website after completing the course.

Open Meetings Act Training Confirmation TAA 20230502.pdf

Public Information Act Training

Per the website of the Attorney General of Texas

<https://www.texasattorneygeneral.gov/open-government/governmental-bodies/pia-and-oma-training-resources/public-information-act-training>):

"Texas Government Code section 552.012 requires elected or appointed public officials to complete an open records training course. The training requirement applies to:

1. a member of a multimember governmental body;
2. the governing officer of a governmental body that is headed by a single officer rather than by a multimember governing body; or
3. the officer for public information of a governmental body, without regard to whether the officer is elected or appointed to a specific term.

The law requires that the specified public officials complete the training course within 90 days of taking the oath of office or otherwise assuming the responsibilities of office. A public official may assign a public information coordinator to satisfy the training requirement for the public official if the coordinator is primarily responsible for administering the responsibilities of the public official or governmental body under the Public Information Act. The designated coordinator is required to complete the training course within 90 days of the date the coordinator assumes the duties as coordinator."

The website of the Attorney General of Texas provides a video for the training. Upon completion of the training course video, a certificate of course completion is displayed for the trainee. The attached file is an example of the certificate generated by the website after completing the course. Mr. Andruss serves as the officer for public information of the district.

Public Information Act Training Confirmation - TAA - 20230502.pdf

Cybersecurity Training

Per Chapter 2054 of the Government Code

<https://statutes.capitol.texas.gov/Docs/GV/htm/GV.2054.htm>):

Sec. 2054.5191. CYBERSECURITY TRAINING REQUIRED: CERTAIN EMPLOYEES AND OFFICIALS.

(a) Each state agency shall identify state employees who use a computer to complete at least 25 percent of the employee's required duties. At least once each year, an employee identified by the state agency and each elected or appointed officer of the agency shall complete a cybersecurity training program certified under Section 2054.519.

(a 1) At least once each year, a local government shall:

(1) identify local government employees and elected and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of the employee's or official's required duties; and ...

(2) require the employees and officials identified under Subdivision (1) to complete a cybersecurity training program certified under Section 2054.519.

State certified training related to cybersecurity can be accessed from the website of the Texas Municipal League Risk Pool (https://info.tmlirp.org/cyber_security_training).

The District does not have employees and none of the directors satisfy the condition under Sec. 2054.5191(a 1)(1). The district obtains services from employees of the Victoria County Groundwater Conservation District via an interlocal agreement. The employees of the Victoria County Groundwater Conservation District are required to complete a cybersecurity training program certified under Section 2054.519.

VCGCD Confirmation of Cybersecurity Training FY2024.pdf

Public Funds Investment Act and Public Funds Collateral Act Training

The individual that serves an investment officer of the district are required to complete training on the investment and collateralization of public funds. Mr. Andruss serves as the investment officer for the district.

VCGCD - TAGD - PFIA Training Certificate - Tim Andruss - 20230607

Board Action: None.

Topic 9.10 - Prosperity Agreement

Mr. Andruss explained the district received a Public Funds Collateral and Pledge Agreement from Prosperity Bank to be signed.

CCGCD - Prosperity Bank - Collateral and Pledge Agreement - 20250415.pdf

Board Action: Mr. Brett moved to accept and approve the Public Funds Collateral and Pledge Agreement provided by Prosperity Bank. Mr. Hahn seconded the motion. The motion passed unanimously.

Topic 9.11 - Credit Card Account and Routine Expenses

Mr. Andruss explained to improve administrative efficiency and reduce the likelihood of interruption of subscriptions and the District being charged for terminated services such as internet services, phone services, and computer subscription fees, staff intend to use the VCGCD credit card account to pay existing subscription fees and miscellaneous expenses instead of the credit card of the District.

Board Action: Mr. Johnson moved to 1) authorize the general manager to cancel the credit card account of the District, 2) pay regular and routine subscription fees and

miscellaneous expenses using the credit card account of VCGCD, and 3) reimburse VCGCD for incurred expenses for CCGCD via interlocal agreement invoices. Mr. Hahn seconded the motion. The motion passed unanimously.

Item 10 - Legal Counsel Report

Item 11.0 - Adjourn Meeting

Board Action: Mr. Johnson moved to adjourn the meeting after concluding all business of the District at approximately 6:33 PM. Mr. Dierschke seconded the motion. The motion passed unanimously.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS THE 27th DAY OF October A.D. 2025

Harold D. Mey Director of the Calhoun County
Groundwater Conservation District

ATTEST:
Galen Johnson Director of the Calhoun County
Groundwater Conservation District